

22 August 2018

Dear Parents/Guardians

**Re: BYOD for Year 10 2019**

The College's BYOD Policy requires all students from Years 10 to 12 to bring a laptop/netbook device.

**Purchasing Options for Parents in 2019**

Parents have the option of:

1. Purchasing a device through the College; or
2. Purchasing their own device.

Details of the device purchased through the College are:

**Laptop/Device specifications, Carry Case, Warranty & Accidental Damage Service Agreement**

<b>Laptop Specifications</b>	<p style="text-align: center;"><b>Lenovo</b>  <b>L380 Clamshell,FHD MT,i5-8250U,8GG,256GB SSD,W10 Pro,3yr</b>            L380 Clamshell/ Silver/ 13.3" FHD (1920 x 1080) IPS Anti-Glare, Multi Touch/ Intel Core™ i5-8250U Processor (6M Cache, up to 3.40 GHz)/ Intel HD Graphics 620/ 8GB DDR4 2400 SODIMM/ 720p HD Camer/ 256GB SSD PCIe NVME OPAL 2/ 3CELL 45WH/ Intelo Dual Band Wireless-AC 8265 (2x2, 802.11ac) + Bluetooth/ NO FPR/ 45W USB-C 3PIN/ None Backlit Keyboard- English/ Windowso 10 Professional 64bit</p>	<b>\$ 1243.00</b>
<b>Warranty &amp; Servicing:</b>	<p><b>3YR Onsite + Premier+SB+ADP \$100EXS</b>            Accidental Damage Protection for 3 Years. This means that if the insured device suffers Accidental Damage, during the Period of Cover, we will repair or replace the Product subject to the applicable Lenovo Excess, Policy terms and conditions. So, in effect the warranty uplift with Accidental Damage.            Protection includes:</p> <ul style="list-style-type: none"> <li>• Depot repair service to get you back up and running quickly</li> <li>• Onsite; Parts and labour repair coverage where labour is provided at your school</li> <li>• ADP; Covers accidental drops, spills, bumps, and structural failures incurred under normal operating conditions or handling</li> <li>• Sealed Battery; Extend a 1 year base battery warranty up to 3 years offering depot or onsite replaced by a trained technician.</li> </ul>	<b>\$184.80</b>
<b>Software licensing:</b>	Windows 10 Professional MS Office Suite Anti-virus software Configuration for the College network	<b>Through the College licensing agreement</b>
<b>Carry Case:</b>	13.3" Contego 4.0 Armoured Slipcase	<b>\$41.80</b>
	<b>Total Cost:</b>	<b>\$1,469.60</b>

### **Payment for the Device**

Parents will be invoiced for the device via the annual fee statement which will be issued in late November. Parents will have the option of paying for the device either in one amount or, to assist families with the purchase, in instalments with their fees throughout the year.

**NB: The \$1469.60 price can only be guaranteed until 15 September 2018. After this time the laptops will still be available for purchase but the school is unable to confirm a price with our supplier.**

### **Collection of Laptops**

All laptops will be delivered to the College for configuration by the College Information Technology Services (ITS) Team. The laptops will be configured for the College's WiFi network, LMS, Intranet and Portal, EmmLink. Software packages required for learning will also be installed.

Laptops will be available for pick up in late January 2019. The exact dates and collection procedure will be communicated later this year.

### **Purchasing Your Own Device – College Requirements**

*The minimum specifications for a reliable 3 years of use are:*

- i5 Intel processor or equivalent;
- Approximately 9 inch screen;
- 8 GB RAM;
- Around 256 GB hard drive, preferably Solid State Hard drive (highly recommended but not essential);
- **WiFi card, Dual Band ac standard a must!!!**
- At least 2 USB ports; and
- Latest Windows or Mac OS. MS Office will be provided by the College with our licensing agreement with Microsoft.
- **An up to date virus scanner software will be provided by the College licencing agreement.**

With proper care, the above specifications should ensure that the laptop/netbook will last for a minimum of 3 years.

### **Important Considerations:**

- **If you are purchasing your own device, all students must have an appropriate sturdy carry case.**
- **Ensure you understand the warranty and purchasing agreements.**
- **The computer platform can be either Mac or Windows depending on personal preference. Students undertaking Systems Technology or Computing are recommended to select a Windows laptop.**
- **If providing your son/daughter with a device you already own, the College highly recommends that the device is not older than 1-year old. Students require a sturdy device that will last the 3-year distance.**

The College MS Office 365 Licensing agreement enables every student to install a copy of this software and have 1TB storage on OneDrive (Cloud Storage). However, when the student leaves the College, the software will no longer be operational and their OneDrive files will not be accessible. At this point, you will need to renew the software license with Microsoft and back up any files on OneDrive onto another storage medium.

Should you have any questions regarding the purchase of the laptop, please contact our Business Manager, Mr Gary Casey.

Should you have any questions related to the laptop specifications, please contact our e-Learning Co-ordinator, Mrs Antoinette Siarabalos.

We look forward to working with your sons and daughters in their all-important senior years of education.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tony Hirst', with a stylized flourish at the end.

Mr Tony Hirst  
**PRINCIPAL**