ICT User Agreement to be signed by Parents & Students

Learning technology resources are available to all Emmaus College students. The smooth operation of the school computer network relies on the proper conduct of all users who must adhere to the following agreement.

This agreement must be read in conjunction with;

Emmaus College ICT Acceptable Use Guidelines

Emmaus College Personal Mobile Devices Policy

As a responsible user I agree that:

- The Emmaus email accounts, blogs, personal web pages or any other computer based material are not private and may be viewed by staff at any time.
- To ensure the learning process is not hindered and as a duty of care, a teacher can ask to view the contents of any ICT device at any time while on the college wifi network. Should a request be made, by a teacher, I agree to hand over my ICT device. (In accordance with Australian Privacy Principles legislation.)
- I will bring my ICT Device to school every day fully charged.
- I will log onto the Emmaus Network or any other digital device using only my username and password provided by the College.
- My ICT device will have a passcode or lock screen settings. Both my Emmaus College password and passcode will only be known to me.
- I will only use learning technologies at Emmaus College (including the internet) for learning related activities.
- I will take care to check the credentials and reliability of any information obtained from the internet.
- I will treat all learning technologies with respect and due care. I understand that vandalism or any attempt to harm or destroy the data of others will result in the cancellation of my user rights and further disciplinary action.
- I will not modify the Apps or operating system software provided on my iPad or ICT device without the permission of the ITS Coordinator.
- Any modification of the system software including “Jailbreaking” is strictly forbidden.
- I will not access or store offensive images, audio or movies (multimedia content) on the iPads, or other digital storage devices.
- I will only take photographs, recordings and videos of other students or staff with their express prior permission. I will use this content only in relation to school work. I will not distribute any such images, recordings or videos for any other purpose be it soft or hard copy.
- I will not use digital technologies to harass or bully another student or individual. I am aware that law enforcement authorities can be involved in these matters.
ICT User Agreement

Section 474.17 of the Criminal Code Act States that a person is guilty of an offence if they knowingly or recklessly;

- Use a telecommunications device supplied by a carrier in such a way as would be regarded by reasonable persons as being, in all circumstances, menacing, harassing or offensive.

- I will abide by copyright law by not copying and redistributing another’s work and will acknowledge the owners of copyright works.
- I will be responsible for the back-up of all data created on my ICT devices.
- I will regularly backup data and Apps on my iPad using iTunes software and my iCloud account.
- My parents will be aware of and monitor my use of ICT devices and the internet at home.
- I will promptly report any damage to the hardware and/or software to ITS.
- I will transport my ICT Device in a protective case at all times.
- I will take all reasonable precautions to ensure that my ICT Device is not lost or damaged. This includes keeping food and drinks well away from the device.
- If I leave the College before the iPad has been fully paid for, I will pay the remaining amount upon leaving.
- If I am not responsible for my device and breach the policies as outlined in this document, I understand that appropriate disciplinary actions may be taken which may include confiscation of my device or online privileges revoked.

I have read and agree to abide by all the expectations listed in this document.

Student Name: ________________________________
Pastoral Group ________________________________

Signatures:
Student .............................................................................. Date ...................
Parent/Guardian ............................................................... Date ...................

Please sign and return this agreement to your pastoral teacher.