

2019 Requirements List
Your Access Key: 4ZT6U

Please order at OfficeMaxSchools.com.au

OfficeMax has been working with schools for over 40 years and we love Back to School. We want you to have a strong start to the new school year, which is why we have worked with your school so you can order everything from your requirements list with us. We make Back to School hassle free.

HOW TO ORDER

Ordering is fast, secure and convenient, just visit OfficeMaxSchools.com.au and follow these easy steps:

1. Search for your school Emmaus College, Vermont South, VIC and enter your school access key 4ZT6U if required.
2. Complete the student's details and select year level.
Simply select all relevant subjects.
3. Review your requirements list and make changes (if required).
Please note: some list items have been denoted by your school as a requisite for the subject or year.
4. If you need additional items, top up from our Back to School special range, and checkout.
Please note: For home deliveries only, if you have more than one student at the same school repeat above steps.

Once completed, an order confirmation will be sent to your email address.

Please note: Any technology items you order will be sent separately to the rest of your items.

If you have purchased any eBooks you will receive a separate activation email.

ORDER DEADLINES and DELIVERY INFORMATION

Home Delivery:

Your order will be delivered to your nominated address.

- Orders placed on or before 2nd December 2018 will be delivered free of charge before the end of December 2018
- Orders placed after 2nd December 2018 and on or before 9th December 2018 will be delivered free of charge before the beginning of Term 1, 2019
- Orders placed after 9th December 2018 and on or before 31st December 2018 will incur a delivery fee of \$12.95, and be delivered before the beginning of Term 1, 2019
- Orders placed after 31st December 2018 will incur a delivery fee of \$12.95 and cannot be guaranteed to arrive before the start of Term 1, 2019

Australia Post - Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at auspost.com.au.

Note: PO Box addresses are not accepted by Australia Post.

Payment Methods Accepted



HAVE A QUESTION?

If you need help placing your order, returns or refunds, delivery information or have a general enquiry, please visit OfficeMaxSchools.com.au/help

To view our full terms and conditions regarding your order, please visit our OfficeMaxSchools.com.au/term

Please order online OfficeMaxSchools.com.au

