14 November 2016

Dear Parents,

Your son or daughter will be involved in the 2017 Year 12 HeadStart Program from **Wednesday 23 November to Friday, 2 December**. Current Year 11 students will receive their HeadStart timetable during pastoral on the Wednesday and are asked to bring it with them to an assembly which will be held in Period 1 on that day. Each subject that your son/daughter is studying will have seven fifty-minute periods allocated to it throughout the eight-day period. In addition, students will have a seminar with each of Elevate Education and Edrolo as part of the introduction to the 2017 academic school year. Morning pastoral will be conducted as per usual.

The College sees this Program as an important one in setting the level of expectation for the 2017 school year – it is not a ‘filler’ activity, with any work assigned to be completed over the break establishing a starting point for next year. Failure to complete the tasks set does not bode well for the rest of the year and is not supportive of the cohort in efforts to derive best possible outcomes for the students. Many schools now operate a program similar to ours, with a number engaging in a two week immersion in the VCE. Dedicating eight days to establishing the 2017 framework is a worthwhile enterprise, which the students need to support.

The usual College rules regarding uniform and presentation will be in place and rolls will be marked. The bus services will run as per usual. **Please note that the staff allocated to teaching in the Headstart Program are not necessarily the staff members who will be teaching that subject in 2017 and that the student groupings may change over the Christmas break.** Students will receive a 2017 timetable upon their return to school in the new year.

**Should there be an issue in regard to your son or daughter attending HeadStart, please let your child’s House Leader know.** The College will do all it can to ensure that any work set and material covered during the week will be available for your son or daughter.

Yours faithfully,

Anne McLachlan
Assistant Principal – Students